

Make the **smart** choice for your future. **EXPAND YOUR SKILLS WITH ARTIFICIAL INTELLIGENCE.**



ARTIFICIAL INTELLIGENCE (AI)

This course is for workforce professionals across various industries, who want to utilize Artificial Intelligence (AI) to boost productivity, streamline operations, and enhance decision-making. You will explore major AI platforms, such as ChatGPT, Google Gemini, Microsoft Copilot and more.

You will gain practical insights into how these tools can be applied to real-world workforce tasks such as project management, customer service, data analytics, and more, and you can immediately start implementing new tools.

Through interactive demonstrations and hands-on exercises, you will learn how to customize AI platforms to automate repetitive tasks, analyze large datasets, and drive innovation. By learning the role of AI in workforce transformation, you will be better prepared to navigate the rapidly changing job market and improve the efficiency of your workflows or teams. You will feel more prepared for changes in the future.

CE1 403 C1 ON-CAMPUS Course

Fee: \$250

The current course schedule can be found at [CWD Course Schedule](#).

Online registration is available at <https://workforcedevelopment.ncc.edu/nassau> .
For more information on the Center for Workforce Development, click [NCC Workforce Development](#) or scan the QR code below.



Follow us on Instagram and Facebook @nassaucommunitycollege

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For further information,
please visit ncc.edu/workforcedevelopment

CENTER FOR WORKFORCE DEVELOPMENT
Phone: 516.572.7487 | Email: [cwg@ncc.edu](mailto:cwd@ncc.edu)

WORKFORCE DEVELOPMENT REGISTRATION FORM

HOW TO REGISTER FOR WORKFORCE DEVELOPMENT COURSES

EMAIL-IN

CWD@ncc.edu

MAIL-IN

Nassau Community College
Center for Workforce Development
One Education Drive
Garden City, NY 11530-6793

WALK-IN

356 East Road
(on NCC Campus)

HOW DID YOU HEAR ABOUT OUR COURSES?

- ☐ Brochure/Mail ☐ Family/Friend
☐ Website ☐ Facebook/Instagram
☐ Email ☐ Google
☐ Other: _____

Last Name _____

First Name _____

Address _____

City _____ Zip _____

Home Phone: () _____ *Cell Phone: () _____

*Birthdate: mm/dd/yyyy ____/____/____ I identify my gender as: _____

Have you ever taken any courses at NCC? ☐ Yes ☐ No NCC ID# N00 _____

*Preferred E-mail: _____

Alternate E-mail: _____

*required information

COURSE SELECTION

YOU MUST BE 18 OR OLDER TO REGISTER FOR MOST CWD COURSES. EMAIL CWD@ncc.edu FOR EXCEPTIONS.

CED #	COURSE TITLE	DAY	FEE
Total Amount:			\$

- ☐ By submitting this registration form, I am accepting the terms of the refund policy noted below.
☐ I certify that there is sufficient credit amount on the card listed below to cover the fee charges shown on the accompanying Registration Form. Otherwise, I understand the lack of approval by my credit card company will result in cancellation of this registration for non-payment.

CREDIT CARD PAYMENT INSTRUCTIONS:

- ☐ I authorize the use of my credit card account for full payment of the amount of my course registration as indicated on this non-credit registration application.

Credit Card Processing Fee of 2.75% applies ONLY if a student pays online through the NCC portal
(i.e., \$100 course will be charged at \$102.75).

Step 1: Print Cardholder's name _____
(as it appears on the credit card)

Step 2: Provide Cardholder's signature: _____

Step 3: Card Information:

PLEASE Check ONE: ☐ VISA ☐ Mastercard ☐ Discover ☐ American Express

Card Number: _____ **Date of Expiration:** ____/____/____

Non-Credit Refund Policy: Fee is refundable when a course is canceled by the College. For a program or course offered by the Center for Workforce Development (CWD), a refund request must be received in writing at least seven (7) days prior to the start of the course to be honored by CWD. Please be advised that if a refund is due, it will take approximately 2-3 weeks to be processed.

SPECIAL NOTE: Receipt of your registration information ensures a seat in the course(s) you select on a space available basis. **PLEASE REGISTER EARLY!** We will send you a receipt with the course location map and a parking pass (for student/visitor parking only) by email. If you have any questions, call 516.572.7487 or e-mail: cwd@ncc.edu.